



Holy Family Catholic Primary School

30 HOURS TERMS AND CONDITIONS

Parent/legal guardian agreement for the universal 15 hour and the extended 30-hour free entitlement.

Universal 15 Hours Free Entitlement

Regulation for the universal 15 hours entitlement funding requires us to validate your child's age to confirm eligibility. If your child was born on or between the:

1st September 2020 and the 31st August 2021, he/she will become eligible from the 1st September 2024 following his/her third birthday.

You will be asked to provide personal information to verify this information.

Extended 30 Hours Free Entitlement

Regulation for the extended 30 hours entitlement funding requires us to validate your child's age and your income to confirm eligibility. If your child was born on or between the:

1st September 2020 and the 31st August 2021, he/she will become eligible from the 1st September 2023 following his/her third birthday.

You will be asked to provide personal information to verify this information.

Parents/legal guardians who meet the income eligibility requirements are entitled to the extended 30 hours free provision for their three-year olds.

Once eligibility has been confirmed (<https://www.gov.uk/sign-in-childcare-account>), you will be issued with a 30 hour code via your Childcare Service Account which you will then have to provide to school, in order for us to validate and confirm your child's entitlement to 30 hours. If offered a 30-hour place in our Nursery you will be asked to complete a Parent Declaration Form, with eligibility being reconfirmed by parents every three months.

Regulation requires us to validate your 30 hours code with the local authority. You will be asked to provide personal information to confirm your eligibility. By providing this information, you are giving us consent to validate your 30 hours code.

Parents/legal guardians must complete and return our standard Parent Declaration Form and all other forms required by the nursery.

We offer both the universal 15 hours and extended 30 hours free entitlement which are subject to eligibility, availability and allocated in accordance with our oversubscription criteria.

Your receipt of free entitlement is subject to our receipt of the government funding from the local authority. We reserve the right to make changes with immediate effect to this Agreement and/or our offer of free entitlement to you if the local authority does not pay the government funding to us for any reason or there are changes to the amount of government funding. This Agreement shall last until it is terminated by either you or us giving to the other, in writing, at least one full calendar months' notice (i.e. notice received on the 1st of a month could end the contract on the last day of the month, but notice received on the 2nd of a month, would only be able to end the contact on the last day of the following month). However, the contract can, in some exceptional circumstance be terminated immediately where mutually accepted.

Setting and Attendance Details

Regulation allows your child to attend a maximum of two sites in a single day and if your child attends more than one setting the funding will be split between the settings. You will be asked to provide the following information for the nursery your child's attends; nursery name, entitlement hours attended per day and total number of hours per week.

The nursery reserves the right to terminate the Agreement with immediate effect in case of non-attendance: Parents are expected to work closely with the Nursery staff to help their child understand behaviour expectations. If school teachers advise that the most effective way of meeting a child's needs involves external agencies (e.g. Educational Psychologist, Slough Emotional and Behavioural Outreach Service) parents are expected to support this.

Children must be accompanied to and from Nursery by an adult. In the interest of your child's safety, we ask that you let the Nursery staff know whenever anyone other than yourself is going to collect your child.

Nursery Hours

Full Time Session	9.00am	until	3.00pm
Morning Session	9.00am	until	12.00pm
Afternoon Session	12.00pm	until	3.00pm
Breakfast Club	8.30am	until	9.00am
After School Club	3.00pm	until	3.30pm

Parents may choose to pay for the additional provisions to extend the length of the day. Extended Nursery provision will be in the Nursery classroom supervised by Nursery staff. No food will be provided at the Nursery Early Bird or Nursery Sunset Owl Clubs.

Nursery Early Bird Club; 8.30 – 9.00am £2.50 daily

Nursery Sunset Owl Club; 3.00 – 3.30pm £2.50 daily

Places

In the 2023/2024 Nursery Admission allocations the governing body offered 14 full time spaces and 20 part time spaces.

Lunch Options (30 hours only)

If your child attends Nursery all day you must provide a packed lunch.

Cost of extra hours for families who are not eligible

It may be possible for parents who are not eligible for 30 hours to purchase additional hours depending on availability and in line with our oversubscription criteria. Extra paid for hours will cost £10.00 per hour. Extra hours will be reviewed on a termly basis.

Disability Access Fund Declaration

Three and four-year-old children who receive a child Disability Living Allowance and Free Entitlement may be eligible for the Disability Access Fund (DAF). Please see <https://www.gov.uk/disability-living-allowance-children/overview>. The local authority pays DAF directly to the nursery setting as a fixed annual rate per eligible child.

Privacy Notice

In order to provide free entitlement to you, regulation requires us to share information related to your child and his/her care with the relevant local authority and/or the Department of Education. The information shared may include information relating to your child's gender, age, attendance/absences, disabilities or any other information required under regulation.

You can find out more information about the 30 hours free childcare entitlement on the following website:

<https://www.gov.uk/government/news/thousands-of-parents-benefit-from-30-hours-free-childcare-early>